



MINUTES

Saturday, January 15, 2022
Work Session - Strategic Plan Workshop
Virtual

Approved: February 23, 2022

Call to Order and Pledge of Allegiance

Mayor Alex Johnson II called the meeting to order at 8:30 a.m.

Roll Call

Councilors present: Mayor Alex Johnson II and Councilors Dick Olsen, Matilda Novak, Stacey Bartholomew, Ray Kopczynski, Bessie Johnson, and Marilyn Smith

Councilors absent: None.

Staff present: City Manager Peter Troedsson; Public Works Director Chris Bailey; Police Chief Marcia Harnden; Communications and Engagement Officer Matt Harrington; Parks & Recreation Director Kim Lyddane; IT Director Sean Park; Communications and Engagement Officer Matt Harrington; Community Development Director Matthew Ruettgers; Economic Development Manager Seth Sherry; Fire Chief Shane Wooton; Finance Director Jeanna Yeager; Library Director Eric Ikenouye; Human Resources Director Holly Roten; and Central Administrative Officer Mary Dibble

Opening remarks

Johnson II spoke about the importance of strategic planning. City Manager Peter Troedsson noted that staff work on several strategic planning documents throughout the year.

Strategic Planning – Sara Singer Wilson

Consultant Sara Singer Wilson introduced herself. Each councilor and staff participant gave an introduction, shared a recent accomplishment, and set their intention for the workshop.

Singer Wilson went over the agenda for the Strategic Planning Workshop*.

BREAK: The workshop recessed for a break at 9:42 a.m. and reconvened at 9:45 a.m.

Singer Wilson described the roles and responsibilities in a council-manager form of government. She described how the agenda was developed to achieve certain outcomes, which were outlined in an introductory letter to the council*.

Singer Wilson showed the council how the workshop would be conducted using Mural* and described how to do the visioning exercise*.

The meeting went into breakout sessions to work on visioning exercises in small groups from 10:10 am. to 11:00 a.m.

The small groups shared the results of the visioning exercise.

Finance Director Jeanna Yeager presented a PowerPoint titled "Financial Indicators"*.

BREAK: The workshop recessed for lunch at 12:30 p.m. and reconvened to the workshop at 1:15 p.m.

The group worked on idea mapping and goal refinement.

Singer Wilson concluded the workshop by reviewing the completed Mural document*.

Councilor Marilyn Smith noted that the original Strategic Plan was created in 2007 and has been reviewed annually. Updates have been made and accomplishments are listed in the back of the document. It's located on the city's website.

Troedsson said another workshop will be scheduled in the future to complete the process.

Next Meeting Dates

Monday, January 24, 2022, 4:00 p.m. work session

Wednesday, January 26, 2022, 6:00 p.m. meeting

ADJOURNMENT

There being no other business, the meeting was adjourned at 3:00 p.m.

Respectfully submitted,

Reviewed by,

Mary Dibble
Central Administrative Officer

Peter Troedsson
City Manager

**Documents discussed at the meeting that are not in the agenda packet are archived in the record. Documents from staff are posted to the website after the meeting. Documents submitted by the public are available by emailing cityclerk@cityofalbany.net.*