



ALBANY CITY COUNCIL  
SUPPLEMENTAL AGENDA

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**January 26, 2022**

6:00 p.m.

**VIRTUAL**

**Please note supplemental agenda items for this meeting:**

**1. Pulled from agenda**

7. Declare surplus property, 205 Madison Street NE – Anne Catlin

**2. Revised**

10. Adoption of consent agenda
  - a. Appointments
    - 1) Accept appointments to citizen advisory groups

Adds appointment of Courtney Stubbs to the Community Development Commission (attached).



# MEMO

TO: Albany City Council

VIA: Peter Troedsson, City Manager

FROM: Kinzi McIntosh, Central Services Support Specialist *KM*

DATE: January 12, 2022, for the January 26, 2022, City Council Meeting

**SUBJECT:** Appointments to Citizen Advisory Groups  
Relates to Strategic Plan theme: An Effective Government

## Action Requested:

Council ratification of the following appointments and reappointments (unless otherwise noted, applications are attached in the order listed):

### City Tree Commission

- Bill Stonerod, Ward 1 (Councilor Olsen's appointment to a new three-year term)

### Landmarks Commission

- Oscar Hult, Ward 1 (Councilor Bartholomew's appointment to a new three-year term)

### Transient Lodging Tax Advisory Committee

- Steven Reynolds, Ward 1 (Councilor Novak's appointment to a new three-year term)

### Planning Commission

- Virginia Jordan, Ward 2 (Councilor Kopczynski's appointment to fill a vacant seat; term expires 12/31/24)

### Community Development Commission (appointments by Mayor Alex Johnson II)

- Courtney Stubbs, Ward 3, Housing Representative (appointment to a new three-year term)

## Discussion:

Mayor and councilor appointments for any remaining vacancies on the City's citizen advisory groups will be submitted for approval at subsequent city council meetings.

## Budget Impact:

None.

KM

Attachments 5



# Citizen Advisory Group Application

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**Applying To** City Tree Commission

**Received** January 12, 2022

**Name** William (BILL) Stonerod

**In City Limits?** Yes (Ward 1)

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**Are you currently employed outside the home?**

Yes (DCBS workers comp)

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**List current or most recent occupation, business, trade, or profession:**

Auditor Workers Comp.

**Please summarize what qualifications and experience you have that would apply to this position:**

Avid Gardner. Knowledge of native plants.

**Please detail your knowledge of tree planting, pruning, and removal:**

My wife has a degree in Forestry.

**List community/civic activities in which you are or have been active:**

Was active in high school sport officiating.

**How many City Tree Commission meetings have you attended?**

None

**What is your understanding of the role of a City Tree Commission member and what contributions do you hope to make to the commission?**

Promote planting trees , not tree removal.

**Why are trees important to a community?**

Help with providing oxygen , reduce greenhouse gases, increase property values, provide shade and cooling, etc.

**How can the City Tree Commission promote awareness of Arbor Week?**

Help people by encouraging them to plant trees.

**What suggestions do you have for improving the Urban Forestry program?**

Plant trees that do not have aggressive root system. Trees that can grow in poor soil conditions, heat and drought. Avoid messy trees.

**Have you reviewed the meeting schedule for this commission and can you commit to regular meeting attendance?**

Yes

**The City of Albany is currently conducting public meetings in a virtual only or hybrid format, usually via Zoom videoconferencing. Are you able to commit to attending virtual only or hybrid meetings using your own equipment and internet connection?**

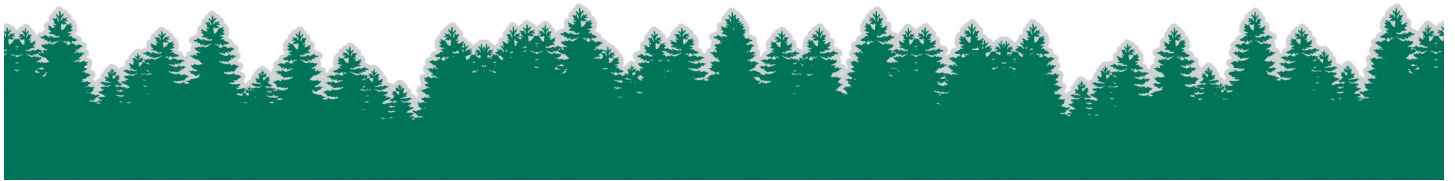
Yes

**If there are currently no vacancies for this commission, would you like your application kept on file for the remainder of this recruitment period?**

Yes

**How did you hear about this opportunity?**

Neighbors





# Citizen Advisory Group Application

**Applying To** Landmarks Commission

**Received** December 17, 2021

**Name** Oscar Hult

**In City Limits?** Yes (Ward 1)

**Are you currently employed outside the home?**

Self-employed

**List current or most recent occupation, business, trade, or profession:**

Haberdasher

**Please summarize what qualifications and experience you have that would apply to this position including education, professional experience, and any relevant licenses or certificates:**

I have remodeled two historic homes and a downtown commercial building. I served on the Landmarks commission for approximately 10 years, most of that time as chair.

**List community/civic activities in which you are or have been active:**

Past member Monteith Historical Society board of directors, Past member of the Albany Civic Theater board of directors, past member of the Central Albany Revitalization Commission, Past member of the Albany Downtown Association board of directors, past board member of the Thompson Mills Historic Site. Past City Councilor, City of Brownsville OR.

**Do you have any work or volunteer experience specific to local history and/or historic preservation activities such as publications, committee work, etc.? Please describe:**

Built Displays for the Albany Regional museum. Lead Downtown Albany History Tours for the Chamber of Commerce Leadership programs, for the last 12+/- years. Lead tours of Downtown Albany for the public during the annual Historic Preservation Month. Worked as the Curator at the Linn County Museum in Brownsville and designed the exhibits there when the current building was renovated. I have been a volunteer for the Albany Downtown Association since 1986 (other than the 4.5 years that I served as the Executive Director).

**How many Landmarks Commission meetings have you attended?**

7 or more

**Are you a professional in one of the disciplines associated with historic preservation?**

No

**What is your understanding of the role of a Landmarks Commission member and what contributions do you hope to make to the commission?**

The Landmarks Commission is the body that reviews proposed changes to buildings in Albany's three historic districts as well as other locally designated historic structures. I am interested in helping to maintain the integrity of Albany's historic inventory.

**Have you reviewed the meeting schedule for this commission and can you commit to regular meeting attendance?**

Yes

**The City of Albany is currently conducting public meetings in a virtual only or hybrid format, usually via Zoom videoconferencing. Are you able to commit to attending virtual only or hybrid meetings using your own equipment and internet connection?**

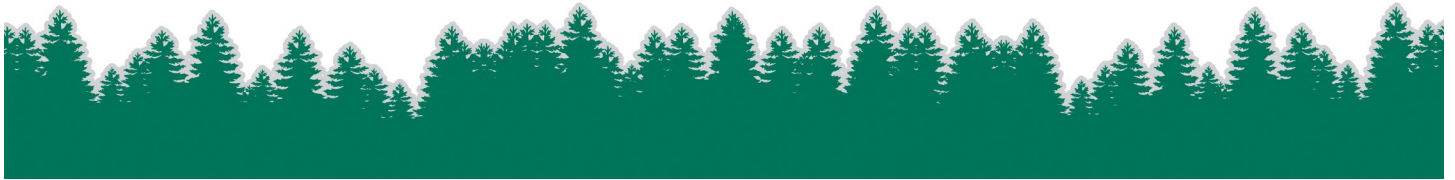
Yes

**If there are currently no vacancies for this commission, would you like your application kept on file for the remainder of this recruitment period?**

Yes

**How did you hear about this opportunity?**

Just taking a chance.





# Citizen Advisory Group Application

**Applying To** Transient Lodging Tax Advisory Committee

**Received** January 13, 2022

**Name** Steven (Steve) Reynolds

**In City Limits?** Yes (Ward 1)

**Are you currently employed outside the home?**

Self-employed

**List current or most recent occupation, business, trade, or profession:**

Housing Provider Albany, OR, Past IS/IT Developer for AT&T & Nissan.

**Please summarize what qualifications and experience you have that would apply to this position:**

Member of the TLT Ad Hoc committee. Conducted a deep dive over a years period into the inner workings of the program. Received presentations from multiple other communities regarding best practices. Author of the TLT grant request for the Albany Carousel.

**List community/civic activities in which you are or have been active:**

TLT Ad Hoc member. Web developer and IT volunteer for the Albany Carousel..

**Are you currently a Transient Lodging Tax (TLT) recipient or an employee or board member of a TLT recipient or collector organization?**

No

**How many TLT Advisory Committee meetings have you attended?**

None

**What is your understanding of the role of a TLT Advisory Committee member and what contributions do you hope to make to the committee?**

Not really sure at this point where the program stands. It's going to take some time to go over the data and come up with a conclusion and/or a base.

**Why is tourism an important part of economic development in Albany?**

That's a question that has been asked for many years now. Is Albany a destination city? Along with the second question, is TLT a special type of revenue or is it just another one to be used in the general budget complying with whatever minimum restrictions are mandated. Unfortunately we disbanded the group before we actually started doing an in depth analysis of this piece, it took a full year just to get up to speed on how the program functioned.

**How can Albany improve its tourism industry?**

The easiest answer is heads in beds = revenue. The difficult part is how do we get there. We identified the best assets in the community to generate the income, we just never got to the point we could put a set of metrics together that gauged overall progress.

**Why is Albany a good or bad place to visit?**

Albany has many "good places" to visit, we've just never had a comprehensive plan why to come here. Obviously with the shutdowns we're kind of starting from day one. Now is the time to start putting a plan in place for post pandemic.

**Have you reviewed the meeting schedule for this committee and can you commit to regular meeting attendance?**

Yes

**The City of Albany is currently conducting public meetings in a virtual only or hybrid format, usually via Zoom videoconferencing. Are you able to commit to attending virtual only or hybrid meetings using your own equipment and internet connection?**

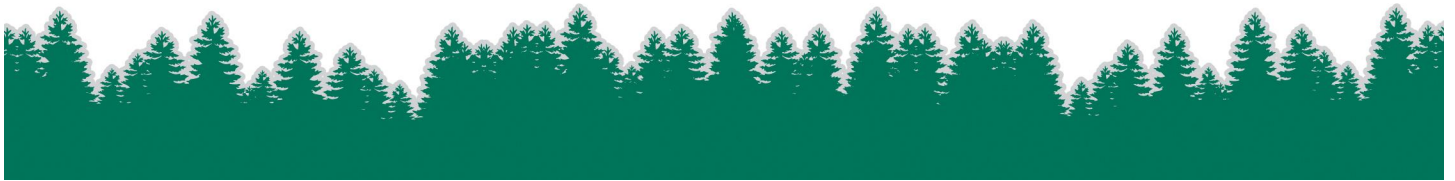
Yes

**If there are currently no vacancies for this committee, would you like your application kept on file for the remainder of this recruitment period?**

Yes

**How did you hear about this opportunity?**

TLT Ad Hoc







# Citizen Advisory Group Application

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**Applying To** Planning Commission

**Received** January 12, 2022

**Name** Virginia Jordan

**In City Limits?** Yes (Ward 2)

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**Are you currently employed outside the home?**

Retired

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**List current or most recent occupation, business, trade, or profession:**

Administrative, business management, patient advocacy

**Please summarize what qualifications and experience you have that would apply to this position:**

Administrative and business management as it applied to restaurant, television, radio stations and community recreation facilities. Purchasing agent; scheduling building maintenance; Accounts Receivable; Accounts Payable; special event planning, responsible for making travel arrangements for individuals and groups both small and large. Customer service. Patient advocacy in a hospital setting. Unit secretary in a hospital setting. Public speaking.

My family has lived in Albany since 1969. In addition to working in Albany, I have lived and worked in Salem and McMinnville and have owned homes in Albany and McMinnville.

I have worked for a variety of restaurants in Albany and Salem. Previously worked for the City of Albany, City of McMinnville, KRKT and KGAL radio and KPTV in Salem. I most recently worked for Samaritan Health Services, initially as a Patient Advocate and payroll specialist for Albany General Hospital. I transferred to Good Samaritan Hospital to work as a Unit Secretary. I completed my work retiring from Good Samaritan's Radiation Oncology as front of line office staff member, greeting patients, their family friends upon arrival at the clinic. I was responsible for scheduling initial and follow up appointments for cancer patients to meet with the Physicians on staff. I put together patient charts, gathering as much background information for the Radiation Oncologists and other medical staff. This required me to work with a variety of departments within the Samaritan organization and with other medical facilities throughout the States of Oregon and Washington.

**List community/civic activities in which you are or have been active:**

United Way of Linn County funds disbursement committee.  
Habitat for Humanity home build.  
Albany Civic Theater back of house support and actor.  
Christmas Storybook Land greeter.

Evergreen Hospice House financial supporter.  
AFSCME Union secretary, vice-president, contract negotiation team member.  
SEIU Union contract negotiation team member.

**How many Planning Commission meetings have you attended?**

None

**What is your understanding of the role of a Planning Commission member and what contributions do you hope to make to the commission?**

The Planning Commission reviews and either approves or denies a variety of land use requests. Oversees the updating of the City's comprehensive plan as it applies to the State of Oregon's required periodic review.

I have worked with and have had interactions with a variety of individuals in my working and personal life. I am the type of person who gathers as much information as I can in order to make informed decisions. I believe that I can add an objective view with regards to the future of the City of Albany's use of lands available for expansion.

**How would you typically prepare for or how much time would you anticipate putting into preparing for a Planning Commission hearing?**

As I said above, I would gather all information available in order to understand both the positive and negatives of each request. As a retiree, I can and would spend as much time as necessary in order to make well thought out and informed decisions.

**Assuming a controversial land use issue is before the commission, how would you reconcile your personal opinions and emotions with the policies and regulations established by the Comprehensive Plan, Development Code, and Design Standards? Are you comfortable making decisions that may be deemed unfavorable by some or at odds with your own preferences?**

Policies and regulations are in place to help provide guidance when it comes to all requests, including controversial and/or unpopular requests. I believe that as a commission member by thoroughly doing my homework, using these guidelines, common sense and making certain to have all the "T's crossed and I's dotted", I will be able to put my personal preferences aside for the greater good of this community.

**This position requires that you listen to the public and your fellow commissioners. Do you consider yourself a good listener? How would you describe your personal level of tolerance for views that are different from your own?**

I believe that every human being deserves to be heard and I understand that every person has different views - that's what makes us individuals. I believe that I am a good listener and do so with an objective ear, hearing what a person says before I begin speaking.

I have a fairly high tolerance of differing views. If we all come to the table, having thoroughly done our homework and really listen to each other, I believe we can come to resolutions that will serve the majority of our community members.

**Have you reviewed the meeting schedule for this commission and can you commit to regular meeting attendance?**

Yes

**The City of Albany is currently conducting public meetings in a virtual only or hybrid format, usually via Zoom videoconferencing. Are you able to commit to attending virtual only or hybrid meetings using your own equipment and internet connection?**

Yes

**If there are currently no vacancies for this commission, would you like your application kept on file for the remainder of this recruitment period?**

Yes

**How did you hear about this opportunity?**

Ad in the Albany Democrat Herald newspaper





# Citizen Advisory Group Application

**Applying To** Community Development Commission

**Received** January 18, 2022

**Name** Courtney Stubbs

**In City Limits?** Yes (Ward 3)

**Are you currently employed outside the home?**

Self-employed

**List current or most recent occupation, business, trade, or profession:**

Real Estate

**Please summarize what qualifications and experience you have that would apply to this position:**

2 YEARS MANAGEMENT IN EMPLOYEE HIRING AND PLACEMENT  
7 YEARS PROPERTY MANAGEMENT  
OVER 25 TENANTS CURRENTLY  
LICENSED REAL ESTATE BROKER

**List community/civic activities in which you are or have been active:**

developed and lead many service projects for the widow/ single mom/ Children  
currently run a "Mamas House " for Mothers and Children  
12 years leading and mentoring Youth and young adults

**How many Community Development Commission meetings have you attended?**

None

**What is your understanding of the role of a Community Development Commission member and what contributions do you hope to make to the commission?**

Specifically in the area of affordable housing, I hope to bring insight and hands on assessments of the need here in Albany.

**Please describe your experience working on housing or economic development issues.**

I am currently working with partners in DHS for a program that would accommodate Reunification housing that is affordable, to offer a safe independent option for families to be restored.

**Briefly describe your knowledge of Albany's Community Development Block Program.**

Currently have no knowledge first hand without the help of google,

but from what I read it is in the same vein of what my efforts are as well, affordable housing for moderate to low income .

**What programs or services could be offered or improved for low-income or special needs individuals and families in Albany?**

Community housing is the most affordable and enjoyable. One large shared kitchen, a house manager , lots of bedrooms on the main floor for the disabled would be prime.

**Have you reviewed the meeting schedule for this commission and can you commit to regular meeting attendance?**

Yes

**The City of Albany is currently conducting public meetings in a virtual only or hybrid format, usually via Zoom videoconferencing. Are you able to commit to attending virtual only or hybrid meetings using your own equipment and internet connection?**

Yes

**If there are currently no vacancies for this commission, would you like your application kept on file for the remainder of this recruitment period?**

Yes

**How did you hear about this opportunity?**

Alex Johnson

